



Fall 2026 Dual Enrollment Online Registration and Course Request Worksheet

Dear Parent/Guardian:

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students who have met eligibility requirements with GPA and test scores.

The fall process is as follows:

Step 1. If students have any questions, students must:

- meet with their High School Counselor to complete their Dual Enrollment Course Request Planning Worksheet (included below) by **May 22nd, 2026**.

Step 2. Students who have completed step 1 will:

- Use their Dual Enrollment Course Request Planning Worksheet that they completed (MUST FILL IN ALL 14 LINES) to submit a **Dual Enrollment Online Request Form – Fall 2026** (available beginning May 18th) (a.k.a Dynamic Form) on PHSC's website ([linked here](#)) by **May 29, 2026**.
- Students and parents must log-in online to the Dynamic Form and digitally sign the Terms and Conditions. Access to the Terms and Conditions and the Online Dual Enrollment Request Form is available via the PHSC website: <https://accelerated.phsc.edu/dual-enrollment/public-charter>. THIS WILL CAUSE A DELAY IF NOT COMPLETED IN A TIMELY MANNER.
- Dual Enrollment courses offered on a student's high school campus must be taken at the high school and **cannot** be taken on the PHSC campus.

Step 3. High School Counselors approve or deny the requests by **June 4th, 2026**.

- Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses by **June 19th, 2026**. This email will be sent to each student's PHSC email address.

Step 4. After students receive approval for their **Dual Enrollment Online Request Form – Fall 2026** (a.k.a Dynamic Form) from their PHSC Advisor, they may begin registration based on the designated windows below.

- For courses on a student's high school campus, no further action is needed. The district will send registration information to PHSC.
- **NEW:** Students will continue to **self-register** for Pasco eSchool DE course offerings.
 - Pasco eSchool DE courses available in Fall 2025: CGS1100, ENC1101, ENC1102, GEB1011, GEB2112, HUM1020, SPC2608, SPN1120, SPN1121
 - Registration for these courses will occur during the same designated windows outlined below.
 - Please **use this link** to register for the course(s) you are interested in taking with Pasco eSchool.
 - Once the courses are full, they will no longer be visible for registration in the form above. If a student is unable to register for an eSchool course in the fall semester they will need to take it during another term.
 - **If a student wants to drop an eSchool course they will do so on their PHSC Banner account.**



Pasco Dual Enrollment eSchool Registration Windows
Students will self-register following the instructions [linked here](#).

Registration Group	DE eSchool Registration Opens	DE eSchool Registration Closes
<ul style="list-style-type: none"> Early College Students at FHS & ZHS (All grade levels) Full time Pasco eSchool students (all grade levels) 	7/20/26 @8:00am	8/7/26 @4:30pm
<ul style="list-style-type: none"> 12th Graders (All Schools) 	7/27/26 @8:00am	8/7/26 @4:30pm
<ul style="list-style-type: none"> 11th Graders (All Schools) 	7/28/26 @8:00am	8/7/26 @4:30pm
<ul style="list-style-type: none"> 10th Graders (All Schools) 	7/29/26 @8:00am	8/7/26 @4:30pm
<ul style="list-style-type: none"> 9th Graders (All Schools) 	7/30/26 @8:00am	8/7/26 @4:30pm

*Courses will be reflected in the PHSC Banner system by August 12th and will show in the Pasco's mystudent the week of August 17th – 21st. **For any questions regarding eSchool DE classes please contact your high school counselor or PHSC Academic Advisor. DO NOT contact Pasco eSchool.**

The deadlines indicated below must be met to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

PHSC On Campus, Online, Hybrid registration window			
Students will register through their Bobcat Student Portal and Banner, with information on how to register linked here: https://advising.phsc.edu/services/registration .			
12th Graders (permitted to take a maximum of 16 credit hours – includes high school, eSchool and PHSC campus courses)			
Credits Earned	Web Registration	On Campus Registration	Time
45+	Monday, April 6 th	Monday, April 6 th	Please visit a PHSC campus to register
Less than 45 credits	Monday, August 3 rd	Monday, August 3 rd	
11th Graders (permitted to take a maximum of 16 credit hours – includes high school, eSchool and PHSC campus courses)			
Credits Earned	Web Registration	On Campus Registration	Time
45+	Monday, April 6 th	Monday, April 6 th	Please visit a PHSC campus to register
Less than 45 credits	Tuesday, August 4 th	Tuesday, August 4 th	
10th Graders (permitted to take a maximum of 7 credit hours – includes high school, eSchool and PHSC campus courses. Can take up to 12 credit hours in the fall semester with written permission from their high school counselor or administrator.)			
Credits Earned	Web Registration	On Campus Registration	Time
All 10 th graders	Wednesday, August 5 th	Wednesday, August 5 th	
9th Graders (permitted to take a maximum of 1 class – only eligible for on HS campus, eSchool or PHSC online)			
Credits Earned	Web Registration	On Campus Registration	Time
All 9 th graders	Thursday, August 6 th	Thursday, August 6 th	

