

Fall 2020 Dual Enrollment Online Registration & Course Request Worksheet

Dear Parent/Guardian:

Pasco-Hernando State College (PHSC) utilizes an online Dual Enrollment (DE) application/registration process. This process is now open to all eligible students.

The Fall process is as follows:

- 1. New DE students complete an online application at https://cpnta.phsc.edu/dualapp/english/WDEAI.aspx.
- 2. Eligible students complete this DE Course Request Planning Worksheet (bottom) and submit to their High School Counselor by June 1st. Students and parents must log-in using the link below to digitally sign the Terms and Conditions online and to enter the courses from their Course Request Planning Worksheet by June 12th: https://admissions.phsc.edu/start/high-school/dual-enroll/charter-public.
- 3. High School Counselors approve or deny the requests July 10th.
- **4.** Students will receive email notification from a PHSC Academic Advisor of approved/denied DE courses *tentatively* by **July 24th.** This email will be sent to each student's PHSC email address.
- 5. Students log into their PHSC WISE account and register, following the dates and times below, for approved courses. The deadlines indicated above must be met in order to access online registration during the dates and times outlined below. Students who do not meet deadlines may experience a delay in the registration process beyond the initial registration window.

12 th Graders					
Credits Earned	Web Registration	On Campus Registration	Time		
45+	May 18, 2020	Not Available	Web registration beginning at 8:00am on May 18 th .		
30+	August 10, 2020	Not Available	8:00 am		
15+	August 10, 2020	Not Available	9:00 am		
1+	August 10, 2020	Not Available	10:00 am		
First time	August 10, 2020	Not Available	11:00 am		
11 th Graders					
Credits Earned	Web Registration	On Campus Registration	Time		
45+	May 18, 2020	Not Available	Web registration beginning at 8:00am on May 18 th .		
30+	August 11, 2020	Not Available	8:00 am		
15+	August 11, 2020	Not Available	9:00 am		
1+	August 11, 2020	Not Available	10:00 am		
First time	August 11, 2020	Not Available	11:00 am		
10 th Graders					
Credits Earned	Web Registration	On Campus Registration	Time		





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45+	May 18, 2020	Not Available	Web registration beginning at 8:00am on May 18 th .	
30+	August 12, 2020	Not Available	8:00 am	
15+	August 12, 2020	Not Available	9:00 am	
1+	August 12, 2020	Not Available	10:00 am	
First Time	August 12, 2020	Not Available	11:00 am	
		9 th Graders		
Credits	Web	On Campus	Time	
Earned	Registration	Registration		
30+	August 13,	Not Available	Web registration beginning at 8:00 am on	
	2020		August 13 th	
15+	August 13,	Not Available	9:00 am	
	2020			
1+	August 13,	Not Available	10:00 am	
	2020			
First Time	August 13,	Not Available	11:00 am	
	2020			

Dual Enrollment Course Request Planning Worksheet

Complete the form below to select your DE courses and alternates. When completing the form put all options you are interested in/eligible for below. For each course listed indicate all instructional formats (online and/or face to face) with which you are comfortable, as to increase the amount of options available during registration. Completion of the PHSC online readiness course is required prior to enrolling in any online dual enrollment courses.

District Student ID Number	Current Grade	High School		
Look Mary	First Name			
Last Name	First Name			
Please circle a Program of Study: Associates in Arts Degree or Associates in Science Degree				

Intended Major: (Ex. Engineering, Education, Pre-Med etc.)				
	COURSE TITLE	ONLINE AT	FACE to FACE	HIGH SCHOOL
		PHSC	AT PHSC	CAMPUS



Pasco-Hernando State College