

CYPRESS CREEK

DEVICE DEPLOYMENT - MARCH 30TH

On Monday, March 30th, computers will be distributed on the Cypress Creek Middle High School campus. Here are facts you need to know prior to coming to campus:

- 👉 Computers will only be issued to parents listed on the student's Emergency Contact card or high school students.
- 👉 Middle school students must be accompanied by an adult listed on their Emergency Contact Card.
- 👉 We are not permitted to give a computer to someone other than an individual listed on the Emergency Contact Card.
- 👉 You can help us out by **bringing a pen with you!**

Please be aware that schools in general have a limited number of devices available to deploy. Therefore, we are asking that each family think about their current online abilities. Please do not come up to get a device if any of the following factors apply to you: You already have a computer or laptop at home, you have a tablet or iPad air, iPad Mini 2 or newer, or you have a video game system that has a browser that can be used to access online courses. Please note that families with multiple students attending the school will only be permitted to check-out one device.

We have divided our computer inventory, equally, based on the enrollment of our middle school, and the enrollment of our high school. Computers will be dispensed in three waves beginning with seniors, followed by grades nine through eleven, and concluding with middle school students. We have created these waves to control access to our campus and to provide for the utmost safety to our staff and the community.

THE SCHEDULE IS AS FOLLOWS:

From **8:30 AM to 9 AM**, only Seniors (12th Grade) are to report to the campus to check-out a device.

From **9 AM to 10:45 AM**, Freshmen (9th), Sophomores (10th), and Juniors (11th) are to report to campus to check-out a device.

From **10:45 AM to 12:30 PM**, adults listed on their middle schoolers' (6th-8th grade) Emergency Contact Cards are to report to campus to check-out a device.

WHEN YOU ARRIVE ON CAMPUS:

- 👉 Please follow the traffic circle until you reach the check-point where staff will verify your identity via the MyStudent system.
- 👉 Please be prepared with your child's student number.
- 👉 Once verified at the check-point, you will proceed through the car loop in front of the school until you are queued up by staff.
- 👉 At that time, you will **REMAIN** in your vehicle
- 👉 A staff member will provide you with a computer and a form to sign.
- 👉 Once you sign the form, you will exit the car loop.

If a student, or individual, shows up at the incorrect time, we will not be able to send you through the car loop. Also, our gates will not physically open until 8:00am. Please do not come to campus prior to that as this will cause a back-up on Old Pasco Road. Devices will be checked out on a first-come-first-served basis within each wave.

Once each inventory of computers is depleted, individuals will be added to a waitlist. If more devices become available, we will reach out to those listed on the waitlist to distribute them.



DISTRICT SCHOOL BOARD OF PASCO COUNTY EQUIPMENT CHECKOUT GUIDELINES FOR STUDENTS

MIS #193
Rev. 03/20

Student Name	Student ID #	Location / Cost Center	Date
Barcode ID Number	Serial Number	Equipment Type	

Accessories: Power Cord Case Video Adapter
 Other _____

Please read each statement:

- I understand that this equipment remains the sole property of the District School Board of Pasco County and no hardware or software modifications are permitted without prior authorization from the Office for Technology and Information Services.
- I am bound by the Responsible Electronic Use Agreement for Students (MIS Form #191).
- This equipment is to be used for educational purposes.
- I am financially responsible for all repair costs associated with any damage resulting from negligent use of this equipment. If the cost to repair exceeds the replacement cost or depreciated value, I am responsible for the replacement cost or depreciated value, whichever is less.
- I am financially responsible for the replacement cost or depreciated value, whichever is less, for loss/theft of the equipment that occurs off District School Board of Pasco County property. I will not be financially responsible if reasonable precaution is used to prevent loss/theft and a police report is provided to substantiate such reasonable precaution.
- I understand that I may elect to purchase private loss/damage/theft insurance to provide for additional coverage as a precaution. If I elect to do so, I am responsible for verifying whether my personal insurance (e.g., automobile, homeowner, renter, etc.) provides coverage for the equipment and if so, under what circumstances and subject to what deductibles.
- I am responsible if I permit unauthorized users to use this equipment.
- Student information is protected by law, and I am responsible for keeping all such information housed on this equipment confidential at all times.
- Inappropriate or unlawful use of this equipment, after due process, may result in disciplinary action.

By signing below, I understand and accept the above responsibilities with regard to this equipment being issued by the District School Board of Pasco County.

Parent Signature

Date

Student Signature

Date

Instructor Signature

Date

Date Returned _____ Checked In By _____ Condition: Satisfactory Unsatisfactory